



جافزا تبدیل مجوز دفترچه راهنمای کاربر

اطلاعات حق چاپ

حق چاپ © 2022 توسط تجارت دبي. تمامی حقوق محفوظ است این سند و تمامی پیوست های ذکر شده در آن متعلق به تجارت دبي می باشد. این سند فقط باید توسط اشخاص مجاز توسط تجارت دبي به منظور انجام تعهدات خود تحت یک قرارداد خاص با تجارت دبي مورد استفاده قرار گیرد. کپی، چاپ، افشای غیرمجاز این سند به شخص ثالث و ارسال این سند به هر مقصد دیگر توسط هر رسانه ای، اقدامی غیرقانونی و موجب اقدامات قانونی مناسب می شود.

اعلان سند کنترل

این یک سند کنترل شده است. دسترسی غیرمجاز، کپی کردن، تکثیر و استفاده برای هدفی غیر از آنچه که در نظر گرفته شده است، ممنوع است. این سند در رسانه های الکترونیکی نگهداری می شود. هر کپی سختی از آن کنترل نشده است و ممکن است آخرین نسخه نباشد. از آخرین نسخه موجود با DUBAI TRADE مطمئن شوید.



طرح های میز

جزئیات سند

نام سند	تبدیل مجوز
نام پروژه	
واحد تجاری	جافزا
نویسنده(های)	بخش آموزش DT
آخرین تاریخ به روز رسانی	6 سپتامبر 2022
نسخه فعلی	2.0

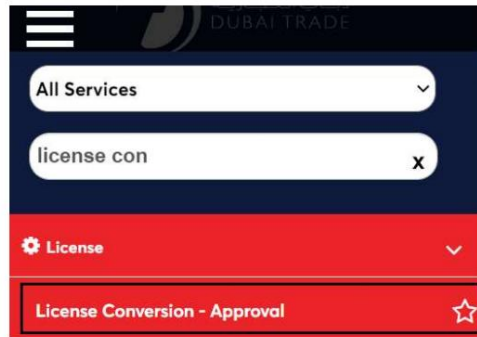
این سرویس کاربران را قادر می سازد تا درخواست تبدیل مجوز AFZA را داشته باشند.

جهت یابی:

1. ورود به دبی تجارت

2. به License بروید

3. سپس به مسیر License Conversion - Approval بروید



4. صفحه زیر نمایش داده می شود که در آن می توانید SR را مشاهده یا جستجو کنید.

Jafza License Conversion Create New Request

- Edit SR
- Upload Document
- Cancel SR
- Update Address
- View SR Details

SR Number Select Status Search

SR Number	SR Type	Status	Creation Date	Last Update Date	Actions
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5. روی ایجاد درخواست جدید کلیک کنید

Jafza License Conversion Create New Request

- Edit SR
- Upload Document
- Cancel SR
- Update Address
- View SR Details

SR Number Select Status Search

SR Number	SR Type	Status	Creation Date	Last Update Date	Actions
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6. جزئیات را وارد کنید/اصلاح کنید و روی Save and Continue کلیک کنید

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Jafza License Conversion

1
 2
 3
 4

Service Request
Upload Document
Summary
Payment Confirmation

Use this page to create/modify a request for Jafza License Conversion. Once you have entered atleast the mandatory information, you can :

- Click on Save and Continue to save the request. Saved requests can be retrieved later using Search, modified if needed and Submitted for Approval/Submitted to Freezone.
- Enter any comments in the Request Reason field and click on the Submit to Free Zone button to initiate the process.
- 2/3 Years License Renewal would incur Additional Charges.
- 3 Year License is available only to customers holding PLOT Leases.
- Dubai Chamber of Commerce membership fee will be applicable addition to License Fee when chosen Yes.

Company Name:

Company id **1673**

License Number

License Type

New License Type

Contact Person Name

Contact Person Email Address

Contact Person's Phone

License Operating Name

Issue Date

Expiry Date

Renew?

Renewal Period

New License Expiry Date

Registration Type

Zone

Anticipated Containers

Anticipated General Cargo

License Late Fee(If Renewed)

DCC Membership Required?

Category Of Items

Request Reason

Jafza Comments

EHS Comments

Add

Lease Number	Facility Type	Location Code	Property	Lease Termination Date	Action
No data to display.					

Terms and Conditions

(Please click in the box and agree to the terms & conditions mentioned in the form) *

Save and Continue

7. Activity Details را اضافه کنید و روی Save and Continue کلیک کنید

Activity Details

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Name of the Company: Dubai

Use this page to search activity. You should enter atleast the mandatory information.

- Please provide the search criteria to fetch the activities.
- Please use % for wild card searches.

To check DED Activity list please click the link

Search Text:

Activity Code	Activity Name	Activity Group
No Data to Display		

Modified Activities for this SR

Delete All

Delete Activity Activity Group License Type Action E-Form RIA NOC Dubai Police NOC Chemical Form EHS Approval Aviation NOC Petroleum NOC Sea Shi

No data to display.

Save and Continue

18. اسناد مورد نیاز را آپلود کنید و روی Continue and Review کلیک کنید

Jafza License Conversion



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1 Service Request

2 Upload Document

3 Summary

4 Payment Confirmation

Note:

- If NOC's are not available, raise the respected NOC request from below service.
- License --> NOC Letter for Lic Activities.
- Once get the NOC, upload and continue the application.

Company Name: Dubai

SR Number: 20086073

Document Name	File Type	Mandatory	Upload File	View / Delete
NOC from Department of Petroleum Affairs	jpg/jpeg/pdf	Yes	Drag and Drop Select a file or drop one here	
NOC from Dubai Civil Aviation Authority	jpg/jpeg/pdf	Yes	Drag and Drop Select a file or drop one here	
NOC from Maritime City Authority	jpg/jpeg/pdf	Yes	Drag and Drop Select a file or drop one here	
Operational Fitness Certificate (OFC)	jpg/jpeg/pdf	No	Drag and Drop Select a file or drop one here	
Other documents 1	jpg/jpeg/pdf	No	Drag and Drop Select a file or drop one here	
Other documents 2	jpg/jpeg/pdf	No	Drag and Drop Select a file or drop one here	
Other documents 3	jpg/jpeg/pdf	No	Drag and Drop Select a file or drop one here	

Continue and Review

تبدیل مجوز

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9. جزئیات را مرور کنید و روی Confirm and Continue کلیک کنید

Jafza License Conversion Back

✓ Service Request ✓ Upload Document 3 Summary 4 Payment Confirmation

i Details of the selected request are given below.

Company Name: SR Number: 20086073

License Number: 8645555	Renew?: No
License Type: Logistic	Registration Type: Overseas Registered
Contact Person Name: TEST	Zone: Jebel Ali Free Zone
Contact Person Email Address: test@test.ae	Anticipated Containers: 100
Contact Person's Phone: 0560000000	Anticipated General Cargo: 100
License Operating Name: <input type="text" value="Dubai"/>	DCC Membership Required?: No
Issue Date: 12-Apr-2022	Category Of Items: TEST
Expiry Date: 28-Mar-2023	Request Reason: TEST

Activity	Activity Group	License Type	Action	E-Form	RTA NOC	Dubai Police NOC	Chemical Fo
Consolidation	TRANSPORT, SHIPPING AND STORAGE	Logistic	Add	Y	N	N	Y
Distribution	TRANSPORT, SHIPPING AND STORAGE	Logistic	Add	N	N	N	Y
Prepare of Goods for Promotion Purposes	TRANSPORT, SHIPPING AND STORAGE	Logistic	Existing	N	N	N	N
Auto Warehousing	TRANSPORT, SHIPPING AND STORAGE	Logistic	Existing	N	N	N	N
Foodstuff Supply Services	TRANSPORT, SHIPPING AND STORAGE	Logistic	Existing	N	N	N	N

Document Name	Preview
NOC from Department of Petroleum Affairs	
NOC from Dubai Civil Aviation Authority	
NOC from Maritime City Authority	

EHS Documents	
Document Name	Preview
E Form	
Chemical Form	

10. روی Submit to FreeZone کلیک کنید

Jafza License Conversion



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Use this page to re-confirm the details entered for a request. Once you have verified the information, you can either:
 Click on the Submit to Freezone button to initiate the request processing.
 Click on the back button to go to request Overview page.

Please re-confirm the following details before forwarding to FZ Admin. Clicking on Submit to Freezone will reserve the payment for the request from your portal balance.

Current Balance Amount

(Deposit minus amount reserved for submitted requests)

1,536,854.53 AED

Total Charge Amount: 15,010.00 AED

Total VAT Amount: 0.50 AED

Total Charge Amount with VAT: 15,010.50 AED

Component	Price	VAT %	VAT Price	Net Price
License Activity Amendment Fee	15000	0	0	15000
Electronic Fee	10	5	0.5	10.5

SR Number	Customer	Status
20086073	Dubai	Saved

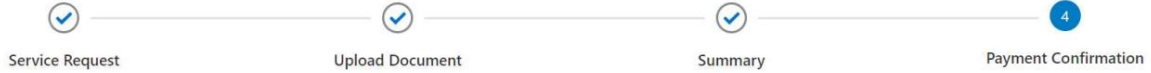
Submit to FreeZone

تاییدیه زیر نمایش داده خواهد شد

Jafza License Conversion



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Your request has been forwarded to the Free Zone for processing. A charge of 15010.00 AED and VAT amount 0.50 AED has been reserved for the same.

Component	Price	VAT %	VAT Price	Net Price
License Amendment Fee	15000	0	0	15000
Electronic Fee	10	5	0.5	10.5

SR Number	Customer	Status
20086073	: Dubai	Submitted to Free Zone

